

Bluffview

Student Council Handbook

2013-2014

What is Student Council? Student Council is a committee made up of the leaders of the school, the brightest and most responsible students, who are available to help the administrators, teachers and students of their school, at any time. Remember, being a member of Student Council is a privilege, not a right, and can be taken away at any time.

****Expectations and Attitudes:** Be a good role model for others. Students choosing to set a bad example for classmates will not be tolerated. A phone conference will be scheduled with your parents if a problem arises and the incident will be documented. If the problem persists, you will be removed from student council. If for some reason a member receives a detention, it will be documented. If a member receives three (3) detentions, the student will be removed from Student Council for the rest of the year.

****Attendance:** Attendance at all student council meetings is mandatory. The meetings will be held every other Wednesday, from 2:45 to 3:30 in Mrs. Row or Ms. Hotto's room. The first meeting will be August 28, 2013. If a member is absent from school on a meeting day, the absence will be considered excused. If a member has another commitment or cannot stay for some reason, it is necessary to tell one of the Student Council representatives for this to be an excused absence. If the member is absent and did not give notice to anyone, it is an unexcused absence. If the member accumulates three (3) **unexcused** absences or five (5) **excused** absences, they will be removed from Student Council.

**** Grades:** All Student Council members are expected to keep a “C” in all classes. All grades will be checked at progress report time and at the end of every quarter. If the member's grades are below a “C”, they will be removed from Student Council until the next grade period. If the grades return to a “C”, the student will be reinstated to Student Council. If the low grade does not return to a “C” by the next grade period, the student will be automatically removed from Student Council for the rest of the year.

****Responsibilities:** Being a member of Bluffview Student Council has many responsibilities. They are as follows:

Soda Machine – There will be three members whose responsibility it will be to keep the soda machines filled and they will also keep the Student Council representatives updated if any soda needs to be ordered.

Recycling – Student council members will be split up into teams of two who will be assigned rooms to be recycled. Recycling will be done once a week, whether we have a meeting or not. Recycling will be done at the end of the meetings. On non-meeting weeks, recycling should be done on students' lunch hours.

Spirit and Pride – Four student council members will be responsible for collecting the count for Spirit and Pride. After the count is made and the winners decided, the members will deliver the Spirit and Pride sticks and announce the winners to the school.

Parent/Teacher Conferences – During the Fall and Spring parent/teacher conferences, Student Council members are asked to announce the conference times over the P.A. System. This job only requires 2 workers for each day, so volunteers will be accepted.

Basketball/Volleyball Games – Student Council has the job of selling concessions at the Jr. High Basketball and Volleyball games held at Bluffview. The games usually start in October and go until March. Every Student Council member is required to work two games. A schedule will be made up and handed out before the games. If the scheduled worker cannot be present at the game, it is their responsibility to find a replacement. If a worker misses two scheduled games, without finding a replacement, it will be an unexcused absence.

Talent Show – Every year, the Student Council sponsors the talent show. This is one event that **everyone** has to attend. There are many jobs and responsibilities that go along with the talent show and everyone is needed. Failure to attend and do their appointed job will result in loss of field trip.

Bulletin Board – It is the Student Council's responsibility to decorate the bulletin board by the front door, next to the nurse's office. Four members will be chosen each month to keep the bulletin board decorated and dates current.

Valograms and Boograms – Every year, for Halloween and Valentine's Day, Student Council sells valograms or boograms as our fundraiser. It will be necessary for some members to voluntarily stay after school to finish filling out and delivering the valograms or boograms that we don't finish during our regular meeting.

****Parent Responsibilities:** Parents of student council members also have responsibilities. They are as follows:

1. Pick up students at 3:30 p.m. from meetings in the circle drive.
2. Students that work basketball and volleyball concessions should be picked up three (3) hours after they are dropped off (Example: 5:30 drop off and 8:30 pick up).
3. Three late pick-ups from meeting or games will result in removal of your child from Student Council. Please contact the school or Student Council representative if any emergency arises and you can't be on time.

****Selection for Next Year Student Council Members:** At the end of the year, all students in fourth and fifth grade will be evaluated. Twelve students from each class will be picked by their teachers for next school Student Council. The students who are chosen can decline and the next student on the list will be offered a position. The letters notifying the new Student Council members will be mailed at the beginning of June, along with the parent permissions slips.

****End of Year Party:** Part of the celebration and privilege of being a part of Student Council is, after a hard year's work, the end-of-the-year party, in the form of a field trip. This field trip may consist of various activities, but the students will be out of school for a full day. Any class work missed during this field trip will have to be made up.

****Student Council Representatives:**

Mrs. Row: (618)514-1802 (cell)
drow@dupo.stclair.k12.il.us

Ms. Hotto: (618)939-6631 (home) or (618)978-6621 (cell)
jhotto@dupo.stclair.k12.il.us

Mrs. Nadler (618)286-4065 (home) or (618)719-1725
lnadler@dupo.stclair.k12.il.us

August 28, 2013

Parents,

Please sign and return this page acknowledging that you and your child have read the **BLUFFVIEW STUDENT COUNCIL HANDBOOK** and understand and agree with the guidelines.

I have read and agree to the guidelines set out in **BLUFFVIEW STUDENT COUNCIL HANDBOOK** and agree to abide by these guidelines at all times.

Parent Signature

Dated: _____

Student Council Member signature